

English 092 Unit 1.1

Chapters and Page Numbers for Essay Essentials with Readings 5th Edition

Step 1. Read Chapter 1: Your Audience and You (pages 9 to 16). This chapter introduces the idea that each piece of writing should have a clear audience and purpose in mind. Complete Exercise 1.1. Check your answers on page 534 in the text.

Step 2. Read Chapter 2: Selecting a Subject (pages 25 to 27). Complete exercises 2.1 to 3.5 and check your answers on page 535.

Step 3. Read Chapter 3: Managing the Main Points (pages 30 to 47). This chapter provides strategies for developing and organizing the content of your writing.

Step 4. Read Chapter 6: Understanding Paragraph Form and Function (pages 67 to 84) Keep in mind that a paragraph is a short piece of writing about a single topic. Don't try to cover too much territory in a single paragraph.

Step 5. Read Chapter 6: Crafting the Topic Sentence (pages 71-73) Complete Exercise 6.3 and check your answers on page 537.

A clear topic sentence is the key to an effective paragraph. Look carefully at the examples in this chapter and when you go to write your first paragraph, check to see that the topic you are introducing is **single, significant, specific, and supportable**. Once you have completed the readings and exercises, you should be ready to begin your first paragraph writing assignment.

Step 7. Read the handout (or online) on **Methods of Developing Paragraphs and Essays** and complete the questions after each paragraph. Check your answers with the attached key.

Step 8. 1. **Process Paragraph Unit 1.3:** follow the instructions on the handout. When this is completed, begin on the classification paragraph.

2. **Classification Paragraph Unit 1.4:** follow the instructions on the handout.

For more on paragraph (and essay) writing see the **Thinking and Writing website**. <http://rbigausk.disted.camosun.bc.ca/index.htm>

Grammar Studies Unit 1.6

Section 7.1 in text: Cracking the Sentence Code.

Be sure you can identify subjects and verbs.

Section 7.2 in text: Solving Sentence Fragment Problems.

Make sure every sentence you write is a complete idea and contains a subject and verb. I will be noting this error on your paper, if you make it, by ‘frag’.

Section 7.3 in text: Solving Run-on Problems.

Note the difference between comma splices and run-ons. I will be indicating these on your papers by CS (comma splice) and RO (run-on). These are common sentence errors so be sure that you understand how to recognize and correct them.

English 092 Unit 2.1

Readings

As you read each of the following chapters, pay particular attention to the writing tips presented at the beginning of each chapter. I’ve suggested one reading for each chapter (for 15 to 20), but feel free to read other essays that catch your interest.

Chapter 4: Writing the Thesis Statement (48-49)

Chapter 5: Preparing the Outline—read “Ready, Willing...and Employable”. Look carefully at the sample essay “Ready, Willing...and Employable”, and note how it develops from the outline. Prepare an outline for your essay similar to the one at the beginning of chapter 5.

Chapter 15: Description, Narration —read “Looking Both Ways”.

Chapter 16: Process —read “How to Play Winning Tennis” and “Forging: The Black Art”.

Chapter 17: Classification and Division—read “Methods of Conflict Resolution” and “Sit Down and Shut Up or Don’t Sit by Me”. (301)

Make sure you are clear on the distinction between classification and division. In a classification essay, you organize things according to types: types of parties, sports, cars, music, etc. In a division essay, you are looking for the essential characteristics that make up a certain type—for example, the characteristics of a great athlete, city, or restaurant.

Chapter 18: Compare and Contrast—read “Shopping Around”. Notice the two main ways of organizing material in a comparison and contrast essay: block method and point by point. Comparing and contrasting is something we do every day while speaking. Writing, however, requires a structure to ensure the different points are clearly contrasted.

Chapter 19: Cause and Effect—read “The Slender Trap” and “Fleeing Facebook.” Page 332

Grammar Studies Unit 2

Section 7.4: Solving Modifier Problems.

Find the error in sentences like this: “I have a friend who lives in Vancouver with a beard”.

Section 7.5: The Parallelism Principle. For more practice with Parallelism on-line visit http://grammar.ccc.commnet.edu/grammar/quiz_list.htm See quizzes #118 to 120

Grammar Studies Unit 3

Section 7.9: Solving Pronoun Problems. Complete Exercises 7.9.1* to 7.9.7.7 and 7.9-12* as needed until you feel you have a comfortable grasp of the concepts. You’ll find some a lot easier than others, so don’t spend more time than you need to on concepts that you’re clear on.

Readings Unit 3

Chapter 20: Argumentation